

MINUTE OF THE MANAGEMENT COMMITTEE MEETING OF LOREBURN HOUSING ASSOCIATION LIMITED HELD ON TUESDAY 25th September 2018 AT 6.30PM IN HUNTINGDON, DUMFRIES.

Present: Brian Pattinson (Convener)
Peter Ward (Vice-Convener)
Russell Brown (Secretary)
Jane Connechen
Jim Hogg
Ronald Jardine
Derek Rodgers
Robin Wishart

Attending: Alison Anderson (Director of Finance and Corporate Services)
Amanda Yellowley (Director of Operations)
Graham Robertson (Development Manager)
Tracy McNeil (Corporate Executive Assistant) *

*minute

1 Apologies

Mike Jones
Maureen Farrell
John McNaught
Lorraine Usher
Rebecca Wilson

2 Declaration of Interest

Peter Ward on the board of D&G Homes
Derek Rodgers on the board of D&G Homes
Robin Wishart on the board of D&G Homes

3 Signing of Previous Minute

On the proposition of Mr Brown, seconded by Mr Pattinson the minute of the meeting held on 28th August 2018 was unanimously APPROVED, subject to the matters arising being changed.

4 Matters Arising

Paragraph 3 Page 2 of the full minute of the meeting held on 31st July to be removed.

5 Convener`s Verbal Update

The Convener said Gavin Stevenson of Dumfries and Galloway Council had been unable to attend the meeting to discuss Loreburn repairs contract. Those who did attend were unhappy with our decision and indicated possible delays in providing TUPE details.

With regards to the Lettings Registration, the Director of Operations confirmed the action had been taken that avoided the need for registration.

6 Development Report

The Development Manager told that the site at Brooms Road has been passed by planning at Dumfries and Galloway Council.

The Development Manager asked for approval of additional capital funding for work to begin on The Garrick Site.

A discussion took place about the business model and financial projections which the DFCS responded to.

The Garrick Development overall budget was **APPROVED**

7 Insurance Policy

The policy was brought to the committee for sign off. Members raised questions about tenant`s cover and contractors which the DFCS and DOPS will respond to via email.

The Insurance Policy (v1) was **APPROVED**

8 This Agenda Item has been removed from Public Viewing due to GDPR

9 Management Structure

The names and titles on the new management chart were **NOTED**

10 Risk Map

The Risk Map report was **NOTED**

11 Conference Workshops

The report was **NOTED**

12 Management Committee Contact Details and Meeting Dates for 2018/19

The meeting dates were **NOTED**

13 Minute Action Plan

The report was NOTED

14 Any Other Business

The meeting ended at 7.12pm.