

MINUTE OF THE MANAGEMENT COMMITTEE MEETING OF LOREBURN HOUSING ASSOCIATION LIMITED HELD ON TUESDAY 29TH MAY 2018 AT 6.30PM IN HUNTINGDON, DUMFRIES.

Present: Brian Pattinson (Convener)
Peter Ward (Vice-Convener)
Russell Brown (Secretary)
Jane Connechen
Ronald Jardine
Mike Jones
John McNaught
Derek Rodgers
Robin Wishart

Attending: Lorraine Usher (Chief Executive Officer)
Alison Anderson (Director of Finance and Corporate Services)
Graham Robertson (Development and Care and Repair Manager)
Joanne Gordon (Customer Experience and Income Manager)
Tracy McNeil (Corporate Executive Assistant)*

*minute

Managers Annual Update

The Customer Engagement Manager, Jo Gordon gave her annual update.

The Customer Engagement Manager left the meeting at 7:05pm.

1. Apologies

Apologies were received from Jim Hogg, Maureen Farrell and Amanda Yellowley.

The Convener moved directly onto Agenda Item 14, Development Update.

2. Development Update

The Development report was **APPROVED**.

The Development Manager left the meeting at 7.20pm

3 Signing of Previous Minute

On the proposition of Mr Ward, seconded by Mr Jardine, the minute of the meeting held on 24th April 2018 was **APPROVED**.

3 Matters Arising

4 Minute for Noting

OD/HR Committee 24th April 2018, there were no matters arising and the minutes were duly **NOTED**

5 Convener`s report (Verbal)

The Convener gave a verbal update.

6 Chief Executives Report (Verbal)

The Chief Executive Officer gave a verbal update.

Management Committee gave **APPROVAL** for the CEO to explore a strategic partnership further and to access legal advice.

7 Annual Return Charter (2017/18)

The report and submission of the ARC to the Scottish Housing Regulator was **APPROVED**

8 Strategic Indicators and Key Milestones Report

The report including the proposed SPI indicators for 2018/19 was **APPROVED**

9 Repairs and Maintenance Options Appraisal Report

Management Committee **APPROVED** the recommendations in the report.

10 Business Plan

The Business Plan and submission to the Regulator was **APPROVED**.

11 Register and Entitlements, Payments and Benefits

The Report and the register sign off were **APPROVED**

The Convenor suspended standing orders at 8.31pm.

12 Membership Application

The application for membership was **APPROVED**

13 Aids and Adaptations Grant 2018/19

The recommendation was **APPROVED**

15 Tender Opening Process

The tender opening process was **NOTED**.

16 Risk Plan – Loreburn HA`s 5 Key Risks

The report was **NOTED**

17 Conference Workshop Programmes

The report was **NOTED**

18 Minute Action Plan

The report was **NOTED**

19 Any Other Business

The report was **NOTED**

The meeting closed at 8.52pm.