

**MINUTE OF THE MEETING OF LOREBURN HOUSING ASSOCIATION LIMITED  
HELD ON TUESDAY 24<sup>th</sup> April 2018 AT 6.30PM IN THE BOARDROOM,  
HUNTINGDON, DUMFRIES.**

**Present:** Brian Pattinson (Convener)  
Peter Ward (Vice-Convener)  
Russell Brown (Secretary)  
Jane Connechen  
Jim Hogg  
Ronald Jardine  
John McNaught  
Derek Rodgers  
Robin Wishart

**Attending:** Lorraine Usher (Chief Executive Officer)  
Alison Anderson (Director of Finance and Corporate Services)  
Amanda Yellowley (Director of Operations)  
Tracy McNeil (Corporate Executive Assistant)\*

\*minute taker.

**1 Apologies**

Maureen Farrell

**2 Signing of Previous Minute**

On the proposition of Peter Ward, seconded by John McNaught the minute of the meeting held on Tuesday 27<sup>th</sup> March was unanimously APPROVED.

**3 Matters Arising**

None

**4 Minute for Noting**

Health and Safety Committee 30<sup>th</sup> January 2018  
Audit and Compliance Committee 6<sup>th</sup> February 2018  
OD/Staffing Committee 7<sup>th</sup> February 2018

Members **NOTED** the above minutes

Mr Wishart raised some points regarding D&G Homes.

5 **Convenor`s Report (Verbal)**

The Convenor gave a verbal update.

6 **Chief Executive`s Report (Verbal)**

The Chief Executive Officer gave a verbal update.

7 **Corporate Plan**

The Chief Executive Officer welcomed comments on the draft plan which along with the D&G Homes plan will be sent to printers once approved.

The Plan was **APPROVED** subject to the identified changes

8 **Management Accounts; Q4 Report**

The Director of Finance and Corporate Services presented the Q4 Management Accounts.

The report was **APPROVED**

9 **Housing Management Report**

The report was NOTED

10 **Customer Engagement Strategy and Report**

The report was **APPROVED** subject to the proposed changes

11 **Young People`s Service Report**

To be brought back to next meeting.

12 **Business Continuity Report**

The Report was **APPROVED** subject to the above the Members points being addressed

13 **Asset Management Planned Maintenance Programme**

The programme was **APPROVED**

14 **Development Update**

The report was **NOTED**

- 15    **Performance Report – Q4**  
The report was **NOTED**
- 16    **R&M Option Appraisal Report**  
The report was **NOTED**
- 17    **Risk Plan – Loreburn HA`s 5 Key Risks**  
The risk map report was **NOTED**
- 18    **Conference Workshop Programmes**  
The report was **NOTED**
- 19    **Minute Action Plan**  
The report was **NOTED**
- 20    **Any Other Business**  
A report on College Mains was **APPROVED**  
**The meeting closed at 7.32pm**