

**MINUTE OF THE MEETING OF LOREBURN HOUSING ASSOCIATION LIMITED  
HELD ON TUESDAY 28 MARCH 2017 AT 6.30PM IN HUNTINGDON, 27 MOFFAT  
ROAD, DUMFRIES.**

**Present:** John McNaught (Convener)  
Brian Pattinson (Vice-Convener)  
Derek Rodgers (Secretary)  
Iain Fergusson  
Jim Hogg  
Jane Connechen  
Maureen Farrell  
Mike Jones  
Peter Ward  
Robin Wishart (*until item 11*)  
Russell Brown

**Attending:** Lorraine Usher (Chief Executive)  
Alison Anderson (Director of Finance and Corporate Services)  
Amanda Yellowley (Director of Operations)  
Gary Alison (Finance and Procurement Manager)  
Pete Paton (Asset Manager)  
Ann Gordon (Assistant to the Chief Executive)\*

\*minute

Andy Todman, Head of Partnerships and New Initiatives joined Members for the start of the meeting where the Convener thanked him for his years at Loreburn and wished him all the best for his new Chief Executive role in Cumbria. Mr Todman in return thanked Members for their support and commitment to Loreburn and wished them continued success for the future.

**1 Apologies**

Lynda Cameron

**2 Declarations of Interest**

Office bearers, Mr Fergusson, Mr Jones and Ms Farrell – Directors of Loreburn's subsidiary company Dumfries and Galloway Homes.

**3 Signing of Previous Minute**

On the proposition of Mr Brown, seconded by Ms Connechen the minute of the meeting held on 28 February 2017 was unanimously **APPROVED**.

**4 Matters Arising**

There was one matter arising from the previous minute.

**5 Minutes for Noting and Matters Arising  
Audit and Compliance (14.02.17)**

Members:

- **NOTED** the minute.

**6**     **Strategy Afternoon Notes and Matters Arising (28.02.17)**

Members:

- **APPROVED** the notes of the Strategic Afternoon.

**7**     **Convener's Report**

The Convener gave a verbal update.

**8**     **Chief Executive's Report**

The Chief Executive gave a verbal report and noted that Loreburn have been shortlisted for the S1 Jobs charity employer of the year.

**9**     **Budget 2017-18**

Members:

- **APPROVED** the 2017-18 budget.

**10**    **Funding Report**

Members:

- **APPROVED** obtaining funding from the preferred bidder.
- **APPROVED** retaining the re-priced loan.
- **APPROVED** exploring the possibility of additional funds in the future.

***Mr Wishart left the meeting at this point***

**11**    **Stock Condition Survey Report**

Members:

- **NOTED** the report.

**12**    **Conference Reports**

***SHFA Chairs' Conference (28.01.17)***

To be included in the April 2017 papers.

***SFHA Taking the fear out of Finance (25/26.02.17)***

The Convener thanked Mr Fergusson for his informative report.

Members:

- **NOTED** the report

**13**    **Risk Plan – Top 5 Risks**

Members:

- **NOTED** the report

**14**    **Minute Action Plan**

Members:

- **REVEIWED** the minute action plan.

**15**    **Any Other Business**

There was no other business.

**Dates of next meetings:**

Tuesday 18 April 2017, 5.30pm – Health and Safety

Tuesday 25 April 2017, time tbc – O D and Staffing

Tuesday 25 April 2017, 6.30pm – Management Committee

***The meeting closed at 8.05pm***