

Cleaner

2 Part Time Posts

Location: Gifhorn House / JM Barrie House

Salary range: £22,932 FTE (£10,483 pro-rata) + competitive benefits package

Hours: 16 hours each week (0.46 FTE) worked Monday to Friday (days and times are

negotiable)

About Us

Loreburn is a registered social landlord (RSL) and Scottish Charity, with 2,700 homes across Dumfries & Galloway. Established more than 40 years ago, our vision and mission is to 'create great places to live' by providing good quality, well maintained, and affordable homes.

As a community-based association, we place our tenant facing services at the heart of the communities we serve. Our 'Hub, Home & Roam' working model allows our team to work flexibly, ensuring they can be where they're most needed, supported by the right tools and resources to deliver on our commitments to tenants and communities.

The Role

This is an exciting opportunity to be part of our Later Living Service delivering a high-quality cleaning service within our Later Living Developments. You will be a key member of the team providing excellent customer service to our tenants as well as ensuring the communal areas of the building are kept to a high standard of cleanliness.

There are two roles available, one based within Gifhorn House and one based at JM Barrie House but you will be required other developments from time to time.

What We're Looking For

What's really important is that you have a strong commitment to excellent service delivery and are highly organised in your approach.

The ideal candidate will:

- Have experience in a similar role
- Have excellent customer service skills

- Be self-motivated with the ability to work autonomously
- Have excellent time management and organisational skills
- Have basic understanding of IT (use of app, emails etc.)
- Have strong communication and interpersonal skills

We value potential and a commitment to learning and encourage applicants who may not possess every requirement to find out more.

Please take a look through the <u>role profile</u> for more information about the role, what's required, and the skills and competencies we're looking for.

Working With Us:

Along with a supportive work environment and a collaborative culture, we offer generous benefits and a great work/life balance.

- Competitive pay and rewards
- Matched pension contributions up to 8% and life cover of 3 x salary
- Salary sacrifice options for pension contributions
- 8 weeks paid holiday (pro-rata) which includes 12 fixed public holidays and a Christmas closure
- Westfield Health Plan contributions towards a range of services including dental, optical, therapies, counselling and wellbeing services.
- Employee discounts including cashback and high street retail and gym discounts
- Family friendly policies
- Flexible working and a Hub, Home and Roam working model
- Support for continuous professional development and protected learning time
- Strong values-based culture offering autonomy and empowerment

For a confidential chat about the role, please contact Glynis Morris, Head of Housing on 07523519059 or via email to GlynisM@Loreburn.org.uk

How to Apply

Apply by completing the online Recruitment Application Form which can be accessed here.

Closing date for applications: 9am Monday 26th May 2025

Interview date: 3rd/4th June 2025

We're committed to making our recruitment practices as accessible as possible for everyone, this includes making any necessary adjustments. If you need us to do anything differently as part of the recruitment process, please let us know.